



## St Anne's preparatory School

### SCHOOL UNIFORM

#### Uniform – General Information

Children must travel to and from School in correct uniform. Hats and caps should be worn at all times. All items of uniform must be clearly named.

#### School Uniform Stockists are:

Schoolwear Plus

[www.schoolwearplus.com](http://www.schoolwearplus.com)

Unit 1, The Bringy Centre, Church Street, Great Baddow, CM2 7JW

#### Certain purchases via the school office:

Rucksacks, PE Bags, Swimming Bags, Bookbags & Sun Hats

Please pre-order via [admin@stannesprep.essex.sch.uk](mailto:admin@stannesprep.essex.sch.uk).

All orders will be available to collect on a Wednesday either before or after school.

If your child does not have the correct items they will be given them and you will be charged accordingly.

#### Shoes

Lightweight black leather walking shoes should be worn, with a maximum heel height of 2.5cm. Velcro fastenings are permissible; in prep-department, shoes may have plain black laces. For girls, straps or buckle fastenings are an option. Please polish regularly.

#### The following are not permitted:

- wedged sandals, pointed toes, sling-back, pump or any form of slip-on shoes
- black trainer style shoes
- fashion shoes, suede or canvas uppers, high boot-style backs
- metal bars, coloured tags, or any other adornments e.g. flashing lights on the soles or wheels, flowers or pictures

**The School's main shoe stockist is:**

B H Stean Footwear

24 Melbourne Parade Melbourne Avenue

Chelmsford CM1 2DW

Telephone: 01245 354048

***Stean's are aware of the school's requirements.***

**Sun Hats**

All children must wear sun hats during break times when this is appropriate. Sun hats should be kept in school from the start of the Summer Term until October half term. These can be ordered from Schoolwear Plus or purchased via the school office. They will also be taken to all trips, PE and sporting events and worn at the discretion of the PE staff.

**Hair**

Girls' hair should be clear of the eyebrows and tied back, if long. Boys' hair should be clear of the eyebrows, ears and collar. In both cases children with long hair will be given the necessary equipment to clip or tie their hair back as deemed appropriate. Parents will be invoiced accordingly.

- Fashion haircuts, such as horizontal ridges or closely shaved styles (i.e. shorter than No. 4) are not permitted.
- Fashion braids are not permitted.

Hair accessories should be in school colours:

- Navy blue with winter uniform
- Navy blue or same pattern as girls dresses in the summer

This includes hair clips/slides.

**Jewellery**

Prep School pupils are allowed to wear an appropriate watch; generally simple analogue watches are recommended. They should be clearly named and left at home on swimming and PE days. Watches with alarms, and bulky or expensive watches should not be brought to School.

We do allow fitness trackers to be worn however, the following rules apply:

- The school accept no responsibility for loss or damage incurred at school, therefore please do not send children with expensive items
- Children are solely responsible for their own tracker
- All trackers should be named as many look very similar
- For health and safety regulations they will need to be left at home for PE lessons and PE clubs

ONLY small gold or silver studs are permitted. The wearing of other forms of jewellery, including sleeper earrings, or necklaces and bracelets is not allowed.

The only exception to this will be religious bracelets/bangles. In these circumstances parents/carers must apply in writing to the Headteacher.

**Nail Varnish:**

The wearing of nail varnish is prohibited. If a child is wearing nail varnish they will be sent to the office where they will be given the means to remove it.

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**Autumn Term:** Children to return in either summer or winter uniform

After October half term children should be in full winter uniform and the boys have the option to wear long trousers. After February half term boys must be in shorts.

**Spring Term:** Children to return in full winter uniform

**Summer Term:** Children to return in full summer uniform

With winter uniform boys should wear long grey school socks. Girls should wear navy long socks or navy tights.

With summer uniform boys should wear grey ankle socks and girls should wear plain white ankle socks.

**Full uniform requirement lists can be found on our website.**



## St Anne's Preparatory School

### Jewellery Policy

#### Risk Assessment

Wearing of jewellery can result in tearing or piercing of flesh.

- There is a potential for injury to the wearer due to inadvertent contact of jewellery with other people, clothing etc.
- There is a risk to other people especially at playtimes and PE lessons where injury could occur due to contact with jewellery worn by another person.
- There is a risk of injury to the wearer from removing tape used to cover jewellery if the tape pulls the jewellery as it is removed. Some people can have an allergic reaction to plasters or adhesive tape and this needs to be considered. There is one exception:
- Jewellery may be worn if required for medical reasons. In these circumstances parents/carers must apply in writing to the Headteacher.

If you wish your son or daughter to have their ears pierced, please ensure that it is done at the beginning of the summer holiday, in order that the piercing has healed and earrings can be removed for P.E. lessons.

#### PE, Games and Swimming

The wearing of jewellery in these lessons constitutes a hazard as injuries can be caused to the wearer through the jewellery being accidentally caught or knocked. Similarly contact with jewellery can cause injury to a third party.

Teaching and non-teaching staff will NOT assist any pupil in the removal, or replacement of jewellery prior to, or following, a physical education lesson or out of hours' activity, but will support taping.

#### Parents'/Carers' Responsibility.

- Parents/carers will be advised of the exact details of the school's policy on the wearing of jewellery through the school brochure,
- Parents/carers will be informed not to allow their child to have their ears pierced during term time and that the beginning of the 6 week summer break would be the best time in order to allow sufficient time for the wound(s) to heal.
- In the event of a child coming to school wearing jewellery the child will be asked to remove it, if that is not possible, the parent/carer will be contacted to come to school to remove it.

#### Staff Responsibility

- Staff will not, under any circumstances be expected to or allowed to remove any jewellery being worn by a pupil; this will be done by the pupil him/herself or the parent/carer.
- Staff will not, under any circumstances take any responsibility for the safekeeping of children's jewellery.