

**ST. ANNE'S SCHOOL PARENT/TEACHER
ASSOCIATION MEETING
Wednesday 27th September 2017 at 7.30pm**

Minutes

Attendees: Sheila Robson, Fiona Pirrie, Louise Hornagold, Nichole De Bray, Sarah Ransome, Sue Young, Carly Clarke, Julie Martyn, Alex Burnside, Emilie Halligan, Anna Longman, Fran Lawther. Susie Shaw

1. Apologies for absence - Keeley Morley, Gina Stewart, Rachael Richards, Teena Senevirante
2. Welcome new parents and introduction
3. Minutes of the last meeting and matters arising - No matters
4. Headmistress' report -
5. Treasurer's report- LH discussed the intention to change the Bank Account to enable internet banking and speed up access.

SY confirmed healthy balance in the main PTA Account and reserves at agreed level.

SY will be handing over details to CC new treasurer. SY has agreed to continue as our independent auditor.

LH explained that a box of historic PTA accounts had been given to Mrs. Robson to look through. Lots of old information about past PTA activities and accounts going back to 2000. CC, SY and LH believe that only 3 years required. JM queried this and feels it is 6. Action - clarify length of time and confirm with Mrs. Robson. Old info can then be destroyed.

6. Fundraising report-

Fun Day Recap - After expenses Fun day raised over £400, thanks to all who helped and thanks to ND for organising. Main issue again this year was volunteers. Class Reps asked to encourage helpers. ND would like to try different Inflatables next year.

- Cake/Uniform Sale- Date to be changed to avoid clash with Dance Club and end of term rush. Cake Sale will now be held on **Thursday** Year 5 & 6 to supply helpers and cake. Homemade cakes always sell well and should be encouraged. Children enjoy making them and buying them.
- Quiz Night- Original date 10th Nov but now postponed until the New Year. New Date in January 2018 TBC.
- Christmas Disco- December 1st, volunteers needed. Same format as previous years. School hall for KG1 and KG2, Galleywood Heritage Centre Year 1-6

- Christmas Cards/Art- New company My Childs art, which allows additional options and parents to purchase direct from website. Artwork given to Mrs. Pirrie, children to complete and return to LH by Thursday 2nd Nov. Last order date for parents 13th Dec
- PTA to fund Panto in schools Production for Children- Nov 23. All children KG1-6 at Christ Church. Panto booked - Jack and the Beanstalk School to inform parents of date in due course. Theatre Company is called West end in Schools and have done productions and workshops for various local schools.
- S Factor- Keeley Morley to organise, with at least 2 main helpers. AL suggested Hayley Stephenson. Date to be booked SR to confirm dates with KM but request Sats be avoided.
- Summer Ball- June 30th Stockbrook Manor LH, KM
- Discussion about a large item to drive fundraising- suggestion from SS new and larger bike shed. SR will investigate removing Purple clothes bin and action from there. Cricket nets for Mr. Clark suggested and a suggestion of additional flood lights for Astro turf and playground.
- Other event ideas- trip to Metro bank, easyfundraising.org.uk, lottery tickets
- Parent Gifts - PTA to source small gift items for the children to buy and then ask all Children to bring £3 to school on Dec 5th Tuesday afternoon, children can purchase 2 items and then wrap these in the classroom to take home.

6. Any other business - Next PTA Meeting - January 17th 7:30

Class Reps confirmed this year as

- KG 1 - Rachael Richards
- KG2 - Susie Shaw
- Year 1- Julie Martin
- Year 2 - Fran Lawther
- Year 3 - Emilie Halligan
- Year 4 - Keeley Morley
- Year 5 - Teena Senevirante
- Year 6 - Louise Hornagold
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New Uniform Item, SR has arranged for a royal blue Fleece to be made available at the uniform shop which children can wear under their track suit tops- This is not a compulsory item and will be for Prep only to begin with. Possible suggestions Cross Country, netball, and football matches. This does not replace the tracksuit top.

New Books - Request for new books for Pre Prep. SR has ordered some recently but will discuss with teachers and order some more.

Book Bags for Pre prep- discussion about the bags not being big enough to hold a water bottle and snack. SR will investigate alternative shape or design.